



HOWARD COLLEGE – BIG SPRING
WORKFORCE TRAINING/CONTINUING EDUCATION

1001 Birdwell Lane Big Spring, TX 79720

(432)264-5131 Fax (432)264-5189

PLEASE PRINT CLEARLY

COURSE NAME: COURSE DATE(S):

HC STUDENT ID OR SOCIAL SECURITY#:

NAME: LAST FIRST MI

ADDRESS: STREET CITY STATE ZIP

PHONE NUMBER: Hm: Wk: *Birth Date:

EMPLOYER NAME: EMAIL:

ETHNIC GROUP: (WHITE, HISPANIC, AFRICAN-AMERICAN, etc.) MALE: FEMALE:

DO YOU HAVE CHILDREN UNDER 16 YEARS OF AGE? YES NO ARE YOU A VETERAN? YES NO

DO YOU HAVE A HS DIPLOMA or GED? YES NO MA NUMBER (Required if Renewing Med Aide Permit):

STUDENT DATA UPDATE FOR GOVERNMENT REPORTS

Please check YES or NO to the following questions.

- 1. Are you enrolled in a developmental class or Adult Basic Education (ABE) because of TASP or placement scores? YES NO
2. Are you receiving Pell Grant or other Federal assistance? YES NO
3. Do you have a disability which substantially limits a major life activity? YES NO
4. Do you have difficulty speaking or understanding instructions in the English language? YES NO
5. Are you a homemaker no longer supported by public assistance and having difficulty obtaining Employment? YES NO
6. Are you a single parent? YES NO

THIS BOX IS FOR HOWARD COLLEGE USE ONLY:

WECM#: COURSE: ROOM:
INSTRUCTOR: CLASS DAYS: TIMES:
1st CLASS DAY: 3rd CLASS DAY: FINAL:

I understand I can withdraw from the class under the following Continuing Education guidelines for withdrawals:

- 1. Prior to the first class day 100% refund
2. Prior to the second class day 70% refund
3. Second class day and beyond 0% refund

The withdrawal process includes contacting the Continuing Education office or the Registrar's Office during business hours to complete an official drop slip. Please sign and date below indicating that you have read and understand the guidelines for withdrawal

"Education...For Learning, For Earning, For Life!"

Signature: Date:

*Signature may be typed

Howard College does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Director of Human Resources, 1001 Birdwell Lane, Big Spring, TX 79720, 432-264-5100